

**Troop 818  
Arrow of Light  
Weekend  
Leaders Guide**

Revised Oct 9, 2023

## **WELCOME ARROW OF LIGHT WEEKEND LEADERS**

The Scouts of Troop 818 are excited that you and your Arrow of Light will be joining us for the annual Troop 818 Arrow of Light Weekend. This exciting weekend will be held annually in November.

This leader's guide has been developed to assist Arrow of Light Leaders and other adults in the pack to prepare for the Troop 818 Arrow of Light Weekend. The weekend is a two-night, three-day organized event in which the Arrow of Light will learn about the Scouting program in a fun and safe environment. There are whole group activities for Arrow of Light and parents such as assembly, meals, ceremonies and camping and Scout only activities in which Arrow of Light can learn skills and complete requirements on their way to the Arrow of Light rank. The entire event is supervised by the adult leaders of Troop 818 and the staff is composed of members of the troop under the leadership of the Senior Patrol Leader.

While we have attempted to provide as much information as possible you may have questions not covered in this guide. It is strongly recommended that you contact the Troop 818 Scoutmaster at [scoutmaster@bsatrop818.com](mailto:scoutmaster@bsatrop818.com) or stop by one of our Monday night meetings, 7:00pm at the Scout Hut located at the intersection of 6<sup>th</sup> and Duck Streets.

We encourage you and your Arrow of Light Scouts to visit us at one of our regular meetings before and after the Arrow of Light Weekend. You can also visit us online at [www.bsatrop818.com](http://www.bsatrop818.com) or visit one of our social media sites. On our site are helps we have developed as you guide your Scout along the Arrow of Light to Scout transition.

### **Scout Notes**

One of the best ways to stay in touch with Troop 818 is to sign up for the Scout Notes email. Simply email the Scoutmaster at [scoutmaster@bsatrop818.com](mailto:scoutmaster@bsatrop818.com) and let us know. It is a weekly email that details our adventures and happenings.

### **PURPOSE**

The Troop 818 Arrow of Light Weekend is a unique opportunity to expose both first and second year Arrow of Light to the Scouts of Troop 818, and the ways and methods of the Boy Scout program, as they participate in various events that are provided by troop members which will help the Arrow of Light complete advancement requirements towards the Arrow of Light rank and the Arrow of Light. The weekend is a safe and fun experience where Arrow of Light can grow in responsibility, share experiences with other Arrow of Light, make new friends and more. As the Arrow of Light are going through their events, the adults will be participating in their own program where they will

learn about the Arrow of Light to Scout Transition, the differences between Cub Scouts and Boy Scouts and how we operate at Troop 818.

## **HOW TO ATTEND**

There are two ways to attend the Troop 818 Arrow of Light Weekend.

- The first way is as a parent child partnership where a parent accompanies the youth to camp.
- The second is as a Arrow of Light den, with or without parents attending. In this case there must be at least one registered adult leader plus another adult for every 5 Arrow of Light. There must be at minimum two-deep leadership from the pack/den no matter how many youths are attending.

## **PREPARATION**

1. Date - Arrow of Light Weekend 2023 will be November 15-17
2. Location - We will be at Camp Sylvia Stapley
3. The cost of this event for all participants (Arrow of Light & adults) is \$25.00
4. Registration cap is 50 Arrow of Light participants. The last date to register is Sunday, October 31st, 2024 or when the cap is met.
5. It is preferred that packs/dens register as one unit instead of individually.
6. All Scouts must have registered via our google form located on our website and checked that you agree with the terms. You can find the registration link on our website at [bsatroop818.com](http://bsatroop818.com) in the Arrow of Light Weekend section.
7. Younger siblings are strongly discouraged from attending the event due to the rugged nature of the location and so the adult partner can fully share the joint activities with their Scout.
8. You will be required to bring your own tents for sleeping. See below for suggested equipment.
9. Your pack may want to have a parent meeting prior to this event to identify drivers and necessary supplies.
10. Meals provided include; Saturday breakfast, lunch, dinner and Sunday breakfast. Eating utensils and plates will be provided but you are encouraged to bring your own mess kit to reduce waste. Please bring a sack dinner for Friday night or eat before you arrive. The troop commissary is not set up to provide for special menus or food allergies. If you or your Scout has any food allergies or special requirements, please bring your own food.
11. ALL participants – youth and adult - MUST bring a completed clearly legible BSA Medical Form – Parts A&B. Part B does NOT require a Doctor's signature but needs to be legible.
12. Each vehicle is to display the parking pass on their dashboard. Form is included in this packet. Carpooling is strongly encouraged.
13. Your pack will be camping as a group in a designated camp area. You will be assigned an area at check-in.
14. Be sure you know how to set up the various tents that your group will be using. We suggest practicing as you will most likely set up your

tents in the dark.

15. The average temperatures in Stillwater around the first of November calls for highs in the mid to upper 70's and lows in the lower 40's. Please dress appropriately.

## **SAFETY ITEMS**

1. Each den **MUST** be under the leadership of at least **TWO** adults, 21 years of age or older, and have completed the "BSA Youth Protection Training" course. This course can be taken online at [myscouting.org](http://myscouting.org)
2. All drivers transporting Scouts must be 21 or older.
3. All vehicles must have seat belts for each person in the vehicle and be worn.
4. No person shall ride in the cargo area of vans, SUV's or trucks.
5. Only battery-operated lights are to be used in tents-**NO FLAMES** in tents.
6. Adults will need to bring a pocket knife, no sheath knives. Arrow of Light are to leave their knives at home.
7. No electronic games, or music players are allowed at this event. Phones are for photos only.
8. No alcoholic beverages, fireworks, smoking, tobacco, vaping or firearms are allowed at this event.
9. Arrow of Light are not to be at the pond unless with adult supervision.
10. No participants are allowed around oil field equipment.
11. **No cooking and no open fires are allowed in camp.**
12. Latrines are for human waste and toilet paper only. **Talk to your Arrow of Light about sanitation and not throwing objects into the latrines.** A Scout is CLEAN.
13. Rocks, sticks and pine cones are to be left in place on the ground. Soft balls and Frisbees are fine for games.

## **ARRIVAL**

Parking at Camp Stapley is limited. Please Carpool!

Check-in is at the Kinanni from 6:30 PM - 8:00 PM Friday night. Please do not arrive prior to this time. It is strongly encouraged that all vehicles from a pack arrive at the same time for easier check-in.

Upon arrival at the camp you will be directed by staff members where you will be camping and where to unload your gear. Please bring only what you will need for the weekend.

Our **FRIENDLY** and **HELPFUL** Boy Scout staff will be there to assist with unloading and moving your gear to your assigned campsite. You must have a completed BSA Medical Form Part A & B for each Scout and adult attending, a roster of all participants, and a method for payment (cash or check made

to Troop 818). Please bring them in a large manila envelope with your pack number and lead adult written on the front of the envelope to be turned in at registration. It is recommended to bring a second copy of these forms and keep them in your camp.

While you are setting up, please send only one person from your group to register and pick up your event materials. Our staff members are here to help you, so use their experience. They will also be available to assist in some short evening activities for your Arrow of Light while you attend the leaders meeting at 9:00 PM in front of the dining hall. Please do not send them back until your camp is completely set up.

**NOTE:** You will be carrying your gear from the drop off to your campsite and our CHEERFUL staff will have a few wagons to assist. You may want to bring a wagon to help move your gear. Please be ready to unload quickly.

### **UNIFORMS**

It is recommended that registered leaders wear their Scout uniforms. They should be worn for arrival at camp, Saturday dinner and campfire as well as Sunday's Scouts Own Service (church service) and camp departure. Arrow of Light will wear their uniforms during these same times. Please leave their neckerchief, slide, "colors", pins and awards at home to lessen the chance of being lost. All participants are to wear Scouting appropriate shirts (pack Class B's preferred) during Saturday events.

Each Arrow of Light will be assigned to a patrol Saturday morning.

### **Troop 818 102**

You may have visited our troop and have taken our Troop 818 101 course and now you are ready to take an extensive course which will provide you insight with your transition from Cub to Boy Scouts and Troop 818. Transition training will coincide with the other activities so all participants will complete their programs at the same time.

### **SUGGESTED EQUIPMENT - PACK, DEN, or GROUP**

The following items are suggested to make your campsite more enjoyable. It is recommended to write the last name of the Scout in each item in case of loss. Remember you will be carrying this equipment to your campsite.

It is suggested that you bring a wagon or two wheeled cart to assist in transporting your equipment. You will not be allowed to drive or use motorized carts to your campsite.

### **PACK ITEMS**

- Lantern/flashlights and extra batteries
- Rope

- Rain canopies
- Camp chairs
- Tents with extra stakes and ground cloths for tents
- Paper towels
- Wet Ones or waterless hand cleaner
- Trash bags (remember you take your own trash home with you)
- Water containers with water-you will be able to refill.
- Hammers to pound stakes
- Extra clothing that Arrow of Light or even adults may forget.
- First Aid Kit
- Ideas for skit and/or song

***REMINDER: No fires in campsites unless designated by Troop 818 leadership!***

### **PERSONAL ITEMS**

- Scout Spirit
- Scout uniform shirt without neckerchief, awards and due dads
- Rain gear-carried with you at all times
- 2 T-shirts (Class B's preferred), 2 pairs of underwear, 2 pairs of socks, Extra pair of pants
- Sneakers or hiking boots (open toes shoes, sandals or flip flops are not allowed at camp)
- Sleeping clothes (do NOT wear same clothes worn during the day to sleep in)
- Foam pad, Sleeping bag, Pillow (personal preference)
- Flashlights with extra batteries
- Stocking cap, gloves (nights can get cool, bring 2 if you will sleep in one)
- Sweater, sweatshirt, jacket
- Mess kit: plate or bowl, fork, spoon
- Toiletries: soap, toothbrush and paste
- Wash cloth and towel
- Cup for Cocoa, Coffee or Juice (a cup is provided but bring an extra just in case)
- Personal medication and prescriptions (in the possession of adult leaders)

### **CAMPING ESSENTIALS**

These items should be carried with you all the times in your day pack

- First aid kit
- Extra clothing
- Rain gear

- WATER BOTTLE (with water in it!)
- Flashlight
- Trail food
- Map and Compass
- Sunscreen Protection
- Even though these are included in “camping essentials” lists, **Arrow of Light are not to bring matches or knives.** Demonstration knives will be supplied for their Knife and Saw Station activities.

## **MEDICATIONS**

All medications are to be given to parents or leader in charge and dispensed by them accordingly.

The exception being inhalers and Epi pens which should be carried by the youth.

## **Patrols**

Saturday morning the Arrow of Light will be divided in up to eight patrols. Each patrol will have a color designating them apart from the others. There will be a total of eight patrols. Arrow of Light are expected to participate in their patrols through the evening and during the campfire and Scouts Own Service.

Beaver: Yellow  
 Bobwhite: White  
 Eagle: Black  
 Fox: Green  
 Owl: Blue  
 Bear: Brown  
 Buffalo: Purple  
 Antelope: Khaki

Each patrol will be assigned a Troop Guide that will lead them through and help them at each station. Each Troop Guide will have a patrol flag in the color of the patrol.

## **ADVANCEMENT OPPORTUNITIES TO LEARN**

Arrow of Light will have the opportunity to visit three stations in the morning and three stations in the afternoon with their patrol. The station rotations will last about 60 minutes. The Scouts will attend their morning stations with their weekend patrol and Troop Guide.

### **Morning Stations - (Subject to change)**



### **Station M1**

- Patrol Pride
  - Create a patrol flag, patrol cheer, and patrol name.
  - Create or find a patrol skit for evening campfire
  - Think of at least one song to lead as a patrol at campfire.

### **Station M2**

- Castaway 1
  - 1-B. With the help of an adult, demonstrate one way to light a fire without using matches.
  - 2-A. Learn what items should be in an outdoor survival kit that you can carry in a small bag or box in a day pack. Assemble your own small survival kit, and explain to your den leader why the items you chose are important for survival.

### **Station M3**

- Into The Woods (Hiking will be required)
  - Identify two different groups of trees and the parts of a tree.
  - Identify four trees common to the area where you live. Tell whether they are native to your area. Tell how both wildlife and humans use them.
  - Identify four plants common to the area where you live. Tell which animals use them and for what purpose.
  - With your den, take a walk and identify useful things made from wood.
  - Explain how the growth rings of a tree trunk tell its life story. Describe different types of tree bark and explain what the bark does for the tree.

### **Lunch (12-1:30 pm):**

- Castaway
  - 1-A: On a campout or outdoor activity with your den or family, cook two different recipes that do not require pots and pans. (Food and direction will be provided by Troop 818)

### **Afternoon Stations - (Subject to change)**

#### **Station A1**

- Castaway 2
  - 2-B. With your den, demonstrate two ways to treat drinking water to remove impurities.
  - 2-C. Discuss what to do if you become lost in the woods. Tell

what the letters "S-T- O-P" stand for. Tell what the universal emergency signal is. Describe three ways to signal for help. Demonstrate one of them. Describe what you can do to help rescuers find you.

- o 2-D. Make a list of four qualities you think a leader should have in an emergency and why they are important to have. Pick two of them, and act them out for your den. Describe how each relates to a point of the Scout Law. Describe how working on this adventure gave you a better understanding of the Scout motto, "Be Prepared."

### **Station A2**

#### ● Into the Wild

- o Collect and care for an "insect, amphibian, or reptile zoo." You might have crickets, ants, grasshoppers, a lizard, or a toad (but be careful not to collect or move endangered species protected by federal or state law). Study them for a while and then let them go. Share your experience with your Arrow of Light den.
- o Identify an insect, reptile, bird, or other wild animal that is found only in your area of the country. Tell why it survives in your area.
- o Give examples of at least two of the following:
  - A producer, a consumer, and a decomposer in the food chain of an ecosystem
  - One way humans have changed the balance of nature
  - How you can help protect the balance of nature

### **Station A3**

#### ● Art Explosion

- o 2. Create two self-portraits using two different techniques, such as drawing, painting, printmaking, sculpture, and computer illustration.
- o 3-B. Use clay to sculpt a simple form.
- o 3-I. Create a comic strip with original characters. Include at least four panels to tell a story centered on one of the points of the Scout Law. Characters can be hand-drawn or computer-generated.

**Free time/Make-up time (4:30 - 6:00 pm)**

### **ADVANCEMENT OPPORTUNITY COMPLETION**

During the Troop 818 Arrow of Light Weekend we have planned to complete more requirements than we think we can complete. The reason for this is to ensure that we do not have "down time" and prevent Scouts from becoming

bored. We thank you for your understanding if all requirements we have planned for are not completed.

It is the opportunity of the Cubmaster or Den Leader to review the requirements with your Scout to ensure completion and sign-off of the requirements. Each Arrow of Light will be given a “blue card” that indicates which requirements they completed at the Arrow of Light Weekend and each requirement that they complete will be initialed by Troop 818 staff.

### **Skits and Song**

Arrow of Light Weekend includes a fun-filled Saturday night campfire filled with Scouts and adult skits and songs. Please feel free to work on a skit, songs or jokes for the campfire. The Arrow of Light will participate in the campfire with their weekend patrol. Be ready to show everyone one of your favorites so that patrols can decide on the best one to perform. Remember that they have to be reviewed and approved by the Scoutmaster on Saturday before dinner. You'll probably leave camp singing some classic Scout songs too!

### **SCOUTS OWN SERVICE**

A Scout is REVERENT. One of the main points of the Scout Oath is Duty to God. The Troop 818 Arrow of Light Weekend includes a non-denominational “Scouts Own” service to honor and praise God on Sunday before morning breakfast. All are encouraged and invited to attend with your patrol.

### **Campfires and Open Flame**

No campfires, cooking equipment, generators, lanterns/lighting with open flame or pressurized fuel are permitted at this event. Only Troop designated fires are permitted.

### **Smellables**

Tents and backpacks should have no food inside them. This is to keep critters away and is good practice when camping to prepare for high adventure outings like Philmont.

### **Hydration**

Participants should bring their own water container and keep it with you at all times. Each person should drink at least 64 to 88oz of water and should begin to drink before feeling thirsty.

### **First Aid**

Minor accidents will be handled on site. Major life-threatening emergencies will be reported to local authorities immediately. Parents or guardians will be contacted immediately in response to major accidents. Packs are encouraged to bring their own first aid kits with them to their campsites.

## **Rules of Conduct**

A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean and Reverent. Scouts and adults will be expected to abide by the Scout Law.

The Troop 818 Arrow of Light Weekend will follow the BSA policies as it relates to smoking, vaping, alcoholic beverages, or drugs. There will be no smoking, alcoholic beverages, drugs, or other controlled substances present at or consumed during the weekend on the camp property. Participants that violate this policy or who become disruptive to others will be required to leave the event and no refund of fees will be allowed.

## **Lost or Stolen Items**

Please note that Troop 818 does not guarantee items against loss of theft and is not responsible for the replacement of property.

## **Prohibited Items**

Do not bring alcoholic beverages, drugs, lighters, camp stoves (no cooking in the campsites), any type of liquid fuel device (White gas, kerosene, etc.), play or real weapons, firearms, archery equipment, sheath knives, slingshots, saws, axes, hatchets, fireworks or pyrotechnics of any sort.

## **Disability Access**

If you require accommodations, please contact the Scoutmaster. We will try to accommodate you as best as possible.

## **Campsite Clean-Up**

Campsites must be inspected by adult staff prior to departure of the members of your pack. Participants are responsible to "Leave No Trace" at their campsite. Pick up all trash, remove all personal gear and ask for a campsite inspection at the Registration Station before leaving.

If you need door to door directions simply Google Camp Stapley or click here: <https://goo.gl/maps/YwVK66LVUusyusCHZ9>

## **Guide to Safe Scouting**

Joint Arrow of Light den/troop campouts including the parents of the Arrow of Light Scouts are encouraged to strengthen ties between the pack and troop. Den leaders, pack leaders, and parents are expected to accompany the boys on approved trips.

It is essential that each Arrow of Light Scout be under the supervision of a parent-approved adult.

## **CONTACT**

If after reviewing this information you still have questions, please let us know:

**Scoutmaster**

[scoutmaster@bsatroop818.com](mailto:scoutmaster@bsatroop818.com)

## **SCHEDULE**

This is a tentative Arrow of Light Weekend Schedule

### **Friday**

5:00 - 6:00 PM Early staff set up  
6:30 - 8:00 PM Arrow of Light check-in and camp set up, bring a sack  
dinner or eat before leaving  
8:00 PM Leaders meeting (have at least one person from the Pack  
attend)  
8:30 PM Assembly and welcome  
9:30 PM Staff meeting  
10:00 PM Taps - Lights out - Quiet please - A Scout is COURTEOUS

### **Saturday**

6:30 AM Reveille-rise and shine  
7:00 AM Breakfast at the dining area  
8:00 AM Flag ceremony and Patrol formation  
8:30 AM Morning station rotations and adult information sessions  
8:30 - 9:30 - Rotation 1  
9:35 - 10:35 - Rotation 2  
10:40 - 11:40 - Rotation 3  
  
11:40 AM Break - go to bathroom, refill water bottles  
12:00 PM Lunch  
1:30 PM Reassemble for afternoon programs - Arrow of Light to flag  
poles  
1:35 - 2:35 - Rotation 4  
2:40 - 3:40 - Rotation 5  
3:45 - 4:45 - Rotation 6

5 PM Open station - return to a station you did not complete  
5:30 PM Patrol time - Work on skits/songs for campfire  
6:00 PM Meet at the flag poles for dinner  
7:00 PM Meet at the flag poles for a flag ceremony followed by campfire  
7:15 PM Campfire at the Fire Ring  
8:30 PM All packs return to their campsite  
9:00 PM Leaders meeting (have at least one person from the pack  
attend)  
10:00 PM Taps - Lights out - Quiet please - A Scout is COURTEOUS

### **Sunday**

5:30 AM Sunrise hike  
6:00 AM Revile - Rise and Shine  
7:00 AM Scouts Own Religious Service - remember the 12th point of the  
Scout Law- A Scout is REVERENT  
7:30 AM Assemble at flags for ceremony followed by breakfast. - continue  
to pack  
10:30 AM Check out, pack up camp and drive home safely - Thank you for  
coming!  
11:30 AM Gate closes

**TROOP 818 ARROW OF LIGHT WEEKEND UNIT ROSTER**

PACK# \_\_\_\_\_

Leader in Charge Name: \_\_\_\_\_

Second Adult in Charge Name: \_\_\_\_\_

Please remember that each Arrow of Light must have a signed permission form and all participants need a health form.

- 1. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 2. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 3. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 4. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 5. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 6. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 7. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 8. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 9. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 10 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 11 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 12. \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 13 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 14 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 15 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 16 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25
- 17 \_\_\_\_\_ Youth \_\_\_ Adult \_\_\_ x \$25

Total Youth: \_\_\_ x \$25 = \$ \_\_\_\_\_

Total Adults: \_\_\_ x \$25 = \$ \_\_\_\_\_

Total amount owed = \$ \_\_\_\_\_

# Troop 818 Arrow of Light Weekend Parking Permit

Your Name: \_\_\_\_\_

Unit Number: \_\_\_\_\_ Cell Phone Number:  
\_\_\_\_\_

Handicapped Parking Permit: \_\_\_\_\_ (Must be signed  
by staff)

## **Troop 818 Arrow of Light Weekend Parking Rules and Regulations**

This permit must be on your dash and readable by camp staff

### **PLEASE OBSERVE 5MPH IN CAMP**

- Drive safely on all roads and observe the 5MPH speed limit.
- No trailers/RVs in the camping area
- Vehicles should be parked in the designated area at the bottom parking lot.
- Park your vehicle "HEAD OUT" in case of emergency.
- DO NOT PARK OR LEAVE YOUR VEHICLE IN CAMP
- Vehicles may enter camp ONLY to load or unload gear.
- If you park blocking another car, and the staff cannot find you, it will be necessary to tow your vehicle at your expense. No "In and Out Parking"
- Troop 818 is not responsible for lost or stolen items from vehicles.

**ALL DRIVERS MUST KEEP KEYS/PHONE ON THEIR PERSON AT ALL  
TIMES**